| **Objective** | **Evaluation Criteria** | **1 – Beginning** | **2 – Developing** | **3 – Proficient** | **4 – Exemplary** |
| --- | --- | --- | --- | --- | --- |
| **Attendance & Commitment** | Group attendance average | <60% | 60–74% | 75–89% | 90–100% |
|  | Punctuality to sessions | Frequently late | Occasionally late | Mostly on time | Always on time |
| **Group Seminar Quality** | Presentation preparedness | Unprepared, disorganized | Minimal effort, basic | Prepared and structured | Well-rehearsed, engaging, thorough |
| **Academic Accountability** | Test performance average | <50% group avg | 50–65% group avg | 66–80% group avg | >80% group avg |
| **Mentor Interaction** | Frequency of mentor check-ins | Rarely checks in | Irregular or late | Weekly, on-time | Weekly, proactive, seeks input |
|  | Quality of mentor communication | Unclear or disengaged | Polite but passive | Clear and respectful | Professional, thoughtful, follows up |
| **Leadership skills** (Group Leader Specific) | Task delegation | No delegation or micromanaging | Partial delegation | Fair delegation, with follow-up | Empowers others, distributes well |
|  | Coordination & planning | Poor or absent planning | Inconsistent planning | Regular and structured | Strategic, anticipates group needs |
|  | Follow-through on responsibilities | Tasks not completed or forgotten | Some delays/missed items | Tasks mostly completed | All tasks completed timely and with quality |
|  | Conflict resolution / support | Avoids issues, reactive | Minimal support to team | Resolves issues when needed | Actively supports, mentors, resolves issues diplomatically |